

**ARIZONA DEPARTMENT OF EDUCATION**

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Superintendent of  
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STATE OF ARIZONA

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**SCHOOL FINANCE MEMORANDUM 02-026**

**TO:** Superintendents, Business Managers, Administrators, Head teachers

**FROM:** Lyle Friesen, Director of School Finance

**DATE:** December 3, 2001

**SUBJECT:** Classroom Site Fund Allocation

The 3rd Classroom Site Fund payment has been calculated and is currently being distributed in a similar manner as state aid. Charter Schools sponsored by either the State Board or Charter Board will receive payment directly. Districts will receive their funding through the county treasurer. Funding for district sponsored charter schools is included with that of the sponsoring district. Distribution of funds for Joint Technological Education Districts is being made to the district on which instruction actually occurs.

All funds received for the Classroom Site Fund have been distributed based on each district or charter's *weighted attending student count*. The amount collected in tax revenues and forwarded to ADE, for distribution, is insufficient to cover the scheduled amount due (3/12<sup>th</sup> of \$272.42 per weighted attending student count). As a result, each district's and charter's allocation has been reduced proportionately.

The 3rd payment, listed as 10/31/01, will be distributed to the county treasurers or directly to the charter schools as applicable on approximately December 5th. ADE has begun processing the next payment (#4) and funds will be allocated for this payment as soon as the processing is complete. Please check the bulletin board in mid December for information.

A report detailing the counts and weights used to determine each district and charters allocation of the classroom site fund is available at <http://www.ade.az.gov/districts>. Any inquiries about the determination of your weighted student count should be e-mailed to [schoolfinance@ade.az.gov](mailto:schoolfinance@ade.az.gov). Questions and answers will be distributed in an FAQ format to all districts and charter schools. Any situations unique to a single district or charter will be handled on a case-by-case basis. Any corrections resulting from this correspondence will be handled in subsequent payments as necessary.

Differences in YTD values due to rounding are being addressed and should be corrected with the processing of payment #4.